

InDesign Introduction Series:

Phase 1 - Set Up & Interface

Welcome to InDesign! This is a powerful and versatile tool that allows designers to create a wide range of visual and text-based documents.

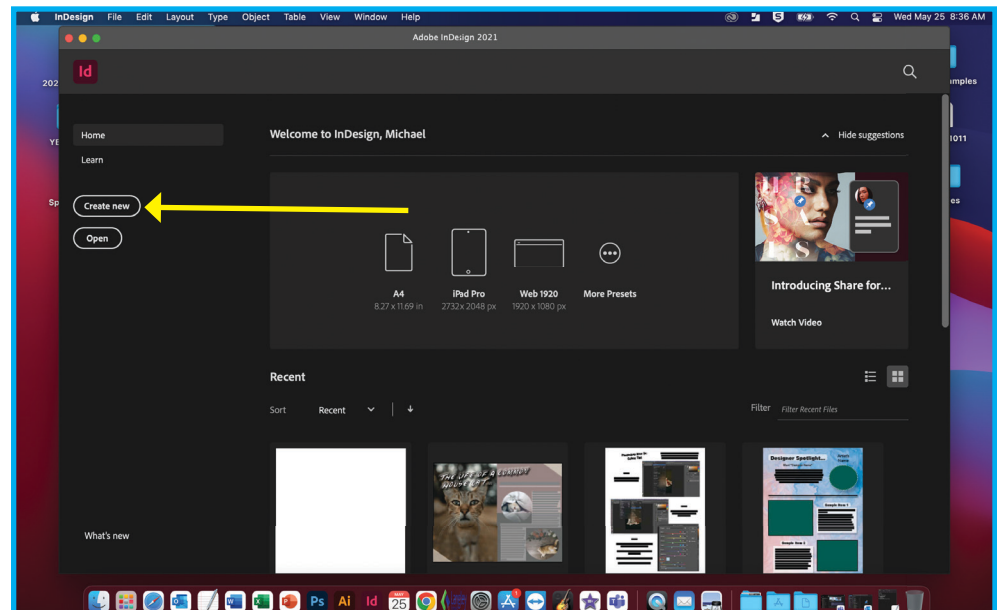
Magazines, books, flyers, posters, wire-frames, and business cards are just a small sample of the types of items you can make in InDesign.

The goal of this series is to introduce and walk you through some of the most common tools and settings of this program, while building a layout template.

Open InDesign

In Applications look for an open Adobe InDesign. This is the magenta/red coloured application.

When the InDesign window opens, click **Create New**



Set Up New File

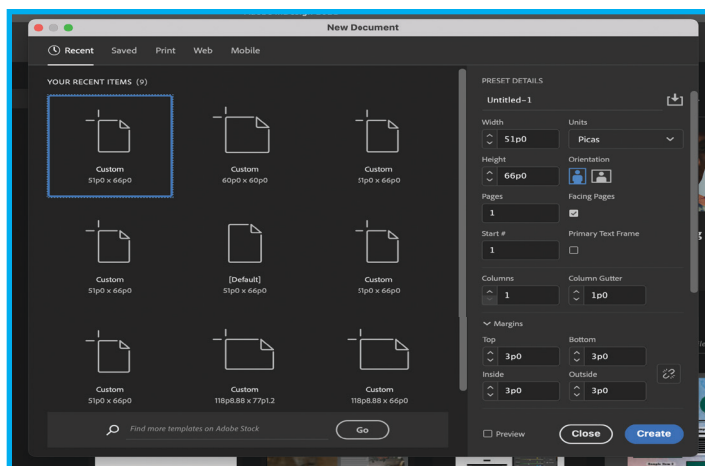
For our file we will be setting up the left side of the window as follows:

Width: 60p0

Height: 60p0

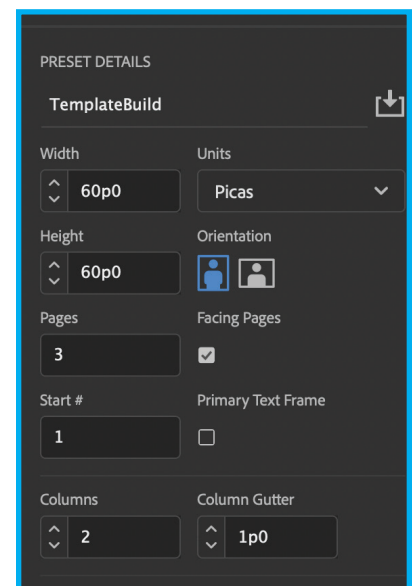
Pages: 3

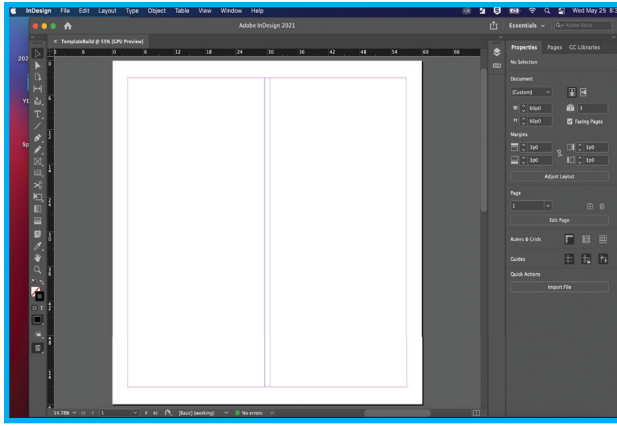
Columns: 2



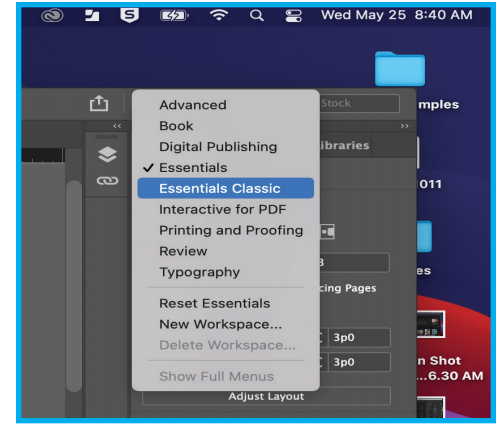
When creating a new document, you will need to set up the space you are building on. This window is a bit different than Photoshop.

The settings on the left side of the screen are for setting the file to printing or screen specifications. InDesign is a finishing application and does require a bit of technical finesse at the start.

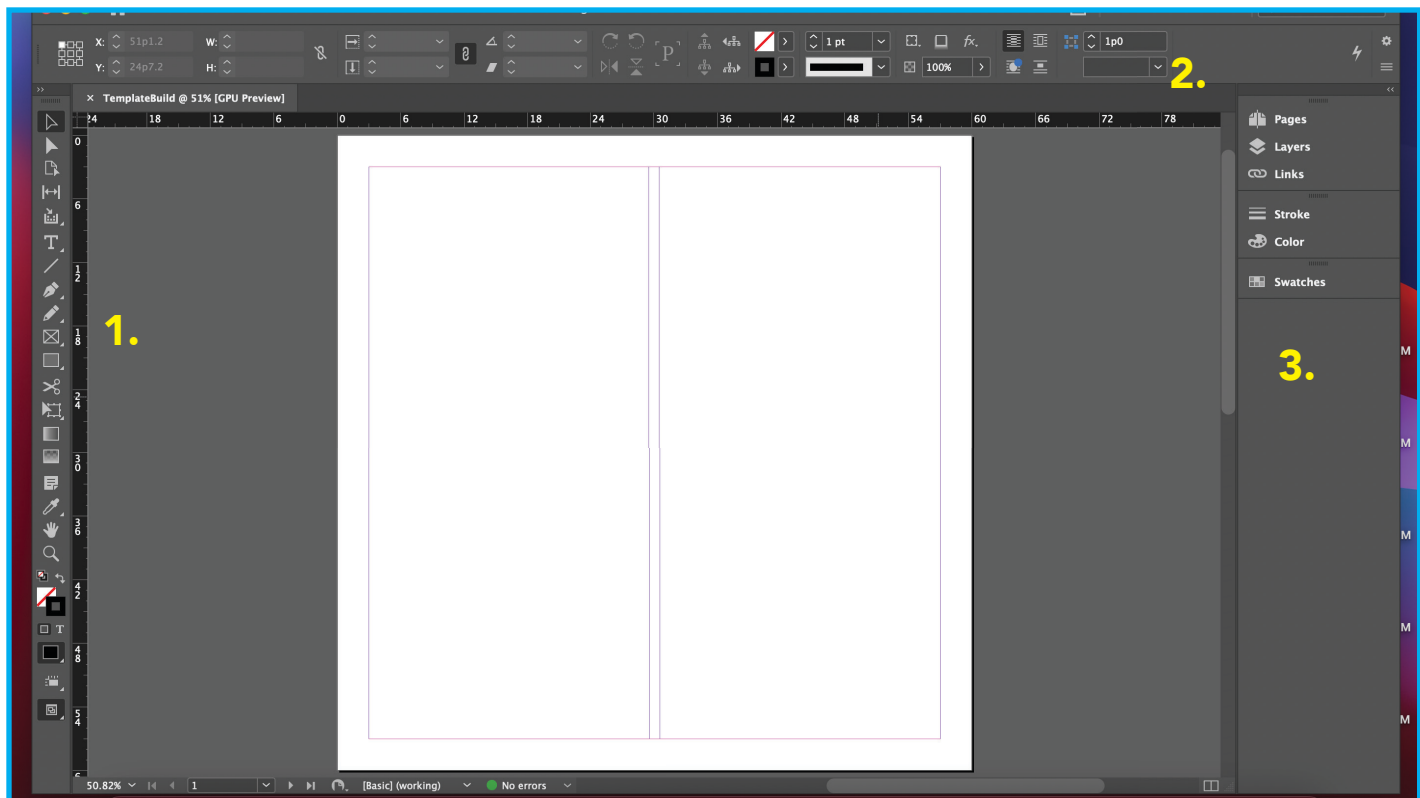




For the purposes of the guide, I will be setting my Workspace to Essentials Classic. You can change this view by clicking on the word Essentials on top-right of the window.



The Workspace



1. Tool Bar

This is where all the action tools are located. Like Photoshop, some of these tools have extras underneath each button.

There are lots of different tools and features in this section - some are obvious and others are not. A quick Google search can tell you more about them.

2. Properties Menu

This space changes when using different tools.

When a tool is selected, this menu will give you options for making adjustments or formatting selected elements.

3. Window Fly Outs

These are quick access window for various property and element settings.

This space can be populated by selecting items from the top Window menu and dragging them into the space.

This is a very useful area when you are doing detail work of final finishing.